Covid-19 Occupational Health Policy

1. **Introduction**

   The Port of Tyne Authority is committed to providing a safe working environment for all employees, contractors and visitors during the Covid-19 pandemic.

2. **Policy Statement**

   In order to minimise the risk of occupational exposure and to achieve a covid-secure working environment the Port undertakes to:

   - Produce formal risk assessments and ensure these are readily available to all employees

   - Implement cleaning, handwashing and hygiene procedures in line with guidance

   - Take all reasonable steps to help employees work from home where this is possible

   - Take all practical measures to manage transmission risk.

   - Proactively communicate and promote 2-way dialogue with employees, safety representatives and trade union safety representatives

   - Monitor government guidance, assess the impact of changes in guidance and modify control measures as required

   - Implement a compliance enforcement process.

3. **Review**

   The Head of HSEQ is responsible for reviewing this policy.

   This policy will be reviewed at least every 6 months to ensure that it is effective, or following any changes to applicable legislation. The Policy will be reissued when revisions are made.

Jen Maddison
Head of HSEQ